



NATIONAL GUARD BUREAU

111 SOUTH GEORGE MASON DRIVE
ARLINGTON VA 22204-1382

ARNG-GSS

13 March 2013

MEMORANDUM FOR NG J1 RRF (All-Entire RRF)

SUBJECT: SMOM 13-025, BAH During Initial Entry Training for ARNG Soldiers

1. Reference:

HQDA ALARACT 158/2009 BASIC ALLOWANCE FOR HOUSING PROCEDURES FOR RESERVE COMPONENT SOLDIERS ATTENDING ACCESSION TRAINING

2. Purpose: Reestablish ALARACT 158/2009 as the primary source document for Basic Allowance for Housing (BAH) authorization for Army National Guard (ARNG) Soldiers during Initial Entry Training as well as to provide clarification for ARNG personnel.

3. Effective 20 Jan 13, all previous Strength Maintenance Operational Messages pertaining to BAH during Initial Entry Training are rescinded.

4. The Soldier's Commander from the owning command immediately prior to the period of active duty or the representative of the activity bringing the Soldier on active duty will certify the DA Form 5960. This individual will be equivalent to a company commander or higher. In addition, this individual will take prudent steps to establish proof of residency and ensure the proof of financial responsibility document accompany the DA Form 5960 to the applicable training installation; the documents will be included in the Soldiers official shipper packet.

5. Acceptable forms of proof of financial responsibility for a primary residence that a Soldier maintained at the time the Soldier was ordered to active duty for accession training includes a mortgage or deed to a home, lease, or rental agreement with the Soldier's name listed as a primary resident/responsible party.

a. Proof of financial responsibility does not include a notarized promissory note for similar financial agreement that is not a true mortgage or lease agreement.

b. A Soldier without dependents who jointly occupies the home of a friend or relative may not have the friend or relative prepare a lease agreement solely for the purpose of qualifying the Soldier to receive BAH.

c. A house or apartment must be a legitimate residential property in order for it to qualify for proof of financial responsibility.

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d. An ARNG Soldier without dependents must have maintained the primary residence at the time the Soldier was ordered to active duty for accessions training, and the Soldier must remain financially responsible for the residence throughout the accession training period.

6. For further specific guidance on BAH for Soldiers during accessions training refer to the referenced ALARACT message, JFTR, and/or your local finance office.

7. Non compliance of this message and related policies for ARNG Soldiers must be annotated in VULCAN by the LNCO or designated representative immediately upon the arrival of the Soldier at the training installation.

8. Point of contact for this memorandum is SGM Suzanne Delarosa at 703-607-3171 or suzanne.m.delarosa.mil@mail.mil.



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