

BAH (Basic Allowance for Housing) Addendum to Soldier Pre-Ship Counseling

NAME: _____ **RSP SITE:** _____
SHIP DATE: _____ **MARITAL STATUS:** _____ **# DEPENDENTS:** _____

Basic allowance for housing is an additional compensation for those Recruits **who qualify**. It is a stipend that is added into qualified Soldiers' pay during periods of extended active duty – specifically orders over 30+ days. The intent is to offset the hardship for someone with dependents who remain at home while the Service Member is away at training, or for a Soldier without dependents who owns a home, has a mortgage or a rental/lease agreement (for their primary residence) that they are obligated to maintain during their time at training. For RSP Soldiers, eligibility means while at Basic Combat Training (BCT) and Advanced Individual Training (AIT) – NOT during drill weekends. However, **BAH for Soldiers without dependents whose AIT is 140 days long (20 weeks) or more** is considered a PDS and **BAH will stop when they report to that training location**. There are three basic ways to determine eligibility for BAH: a renter with a long-term lease, a home owner, or a Soldier with dependents.

Renter: You rent or lease an apartment or house (where you lay your head at night). The agreement/contract is long term. This is NOT a room from/at your parents, friends, etc. No Dorms. Not for a storage shed. It must be an official lease for a publicly available domicile. **Specific Criteria:** Your name must be listed on the lease/rental agreement. The lease must be signed and effective BEFORE the date your ship to training orders are cut; and extend BEYOND the end date of your training order to qualify. If you have a lease that expires during your training you will need to get an extension, or a new lease that begins the day right after your other one ends. There cannot be a break, not even one day, between the two leases. **Required documents:** *A legible copy of the lease/rental agreement. Rental/lease must contain the landlords name, address and phone number.*

Home Owner: You own a home/condominium that is your primary residence. **Required documents:** *Current copy of Monthly mortgage statement or deed.*

Dependents: You are married. You are a single female with child(ren). You are a single male with child(ren) that you are court ordered to support. **Required documents:** *All certificates – marriage/birth, spouse ID, Social Security Cards, and any court documents if applicable: Proof of parentage, proof of support, and possibly proof of legal and physical custody.*

<u>Read and circle the appropriate answer:</u>	<u>Answer during Initial in-processing</u>			<u>Answer in Blue Phase</u>		
	Yes	No		Yes	No	
Do you believe you are eligible for BAH?	Yes	No		Yes	No	
Why are you eligible?	Renter	Homeowner	Dependent	Renter	Homeowner	Dependent
Do you intend to claim BAH at training?	Yes	No		Yes	No	
Have you provided the RSP (not your Recruiter) the required documents to substantiate your claim?	Yes	No		Yes	No	

Read and initial appropriate statement(s) below. If you have questions, now is the time to ask!

_____ I do NOT meet any of the eligibility requirements and am NOT authorized BAH. - **Or:** _____ I will claim BAH.

_____ I understand that it is the active Army Post where I will be attending training that has the final approval authority for paying BAH, NOT the RSP or the Army National Guard for my State/Territory.

_____ I understand that I must provide the required documents (as indicated above) to substantiate my claim for BAH no later than 20 days before my ship date (the sooner, the better).

_____ I understand that I must remain financially responsible for my dependent(s), mortgage, or rental/lease agreement during the entire period of BCT and AIT.

_____ I understand that if I were to become no longer financially responsible for my dependent(s), mortgage or rental/lease agreement, BAH entitlement will most likely terminate with possible recoupment to that date I was no longer responsible.

_____ **If my training at one location is 20 weeks or more and I have no dependents, I understand that my BAH will stop when I report.**

Signature upon in-processing	Date	Signature during Blue Phase	Date
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RSP BAH Addendum Form dated 22 May 2017 (previous editions are obsolete)