

SMOM 20-054 Enclosure 4

1. Minimum Documents required for Major Misconduct Waivers (Level 400)
 - a. High Level Reviewer Memo. General Officer memo with synopsis of the misconduct requirements with justification for recommended approval. (Strength Maintenance Division).
 - b. Adjutant General endorsement memo.
 - c. Recruiting and Retention Commander endorsement memo.
 - d. All lower level waivers approved.
 - e. USMEPCOM Form 6803ADP. (AFQT, PULHES, and DAT results)
 - f. Applicant statement, include details of what happened at time of incident(s).
 - g. All DD Form 214 and/or NGB Form 22 (Prior Service only)
 - h. Reenlistment Eligibility Data Display (REDD) report and complete discharge packet (Prior Service only)
 - i. DD Form 369
 - j. All court documents related to the charges
 - k. SF 86, with listed offenses
 - l. A minimum of three character references (at least two from professional members of the community) and if possible on professional letterhead. The references must include the relationship with the applicant, how many years he/she has known the applicant, and it must specifically address the disqualification. For example, the person providing the reference must know about the disqualification and address it appropriately in their reference.
2. Minimum Documents required for Psychiatric or Behavioral Health Waivers
 - a. Chief Surgeon (ARNG) or Command Surgeon (USAREC) Memo with Synopsis of Medical Condition, Reason for consideration / Recommendation (SF 507 from USAREC or a memo from Chief Surgeon ARNG)
 - b. All lower level Waivers (administrative, moral, or medical waivers not requiring DMPM signature)
 - c. MEPCOM Form 680-3A-ADP showing a complete physical and ASVAB results
 - d. DD Form 2808
 - e. DD Form 2807-1 and 2807-2
 - f. MEPS initiated medical consult
 - g. Applicant Statement
 - h. Reenlistment Eligibility Data Display (REDD) report and complete discharge packet (If Prior Service and no ASVAB data is on the MEPCOM Form 680-3A-ADP)
 - i. All DD Forms 214 and/or NGB Form 22 (if the applicant has Prior Military Service)
 - j. DD Form 369
 - k. All other civilian treatment records
 - l. All counseling records from previous service
 - m. All Court Documents / police reports related to any charges
 - n. Miscellaneous character references/work performance reports/athletic performance, etc.
 - o. For Self Harm/Self Directed Violence: MEPS Directed Psych Consult and color photographs of areas referenced in the exam.