



## NATIONAL GUARD BUREAU

111 SOUTH GEORGE MASON DRIVE  
ARLINGTON VA 22204-1382

ARNG-HRH

29 May 2013

MEMORANDUM FOR Military Personnel Management Officers of All States, Puerto Rico, Guam, the U.S. Virgin Islands, and the District of Columbia

SUBJECT: Service Obligations for Training Requirements, Army National Guard Personnel (ARNG-HRH Policy Memorandum #13-XXX) (PPOM #13-023)

1. References:

- a. Department of Defense Directive 1205.20, Reserve Component Incentive Programs, dated 8 January 1996.
- b. Army Regulation 135-200, Active Duty for Missions, Projects and Training for Reserve Component Soldiers dated 30 June 1999.
- c. Army Regulation 135-91, Service Obligations, Methods of Fulfillment, Participation Requirements and Enforcement procedures, dated 1 February 2005.
- d. National Guard Regulation 351-1, Individual Military Education and Training, dated 1 June 1987.
- e. National Guard Regulation 600-100 Commissioned Officers, Federal Recognition and Related Personnel Actions, dated 15 April 1994.
- f. National Guard Regulation 600-101, Warrant Officers, Federal Recognition and Related Personnel Actions, dated 1 October 1996.
- g. National Guard Regulation 600-200, Enlisted Personnel Management, dated 31 July 2009.
- h. National Guard Regulation 611-110, Selection and Training of Army Aviation Officers, dated 1 October 1990.
- i. PPOM 12-015, date 26 March 2012, Subject: Active Service Obligation (ASO) for Active Guard Reserve (AGR) Soldiers of the National Guard Attending Military Schooling.

2. Purpose. This memorandum provides guidance on statutory, contractual, Ready Reserve obligations and mandatory Multiple Unit Training Assemblies (MUTA) attendance requirements for officers currently appointed, enlisted Soldiers initially

appointed as officers in the Army National Guard (ARNG), and all Soldiers attending military funded professional education courses. Additional guidance for the Active Guard and Reserve (AGR) officers serving on Title 10 and Title 32 is published in a separate policy memorandum (Personnel Policy Operational Message (PPOM) 12-015) addressing their Active Duty Service Obligations (ADSO) upon attending military funded professional education courses. Each obligation and training requirement is defined and explained below:

a. A statutory obligation is incurred by personnel upon initial entry into the Armed Forces whether by enlistment or appointment. The statutory obligation is not terminated when the Soldier is separated for immediate reentry into the same or another military status, which includes officer training programs in which the Soldier has a current military status (example: Officer Candidate School).

b. A contractual obligation is acquired when an individual enters into an agreement to remain in the military for a specific period of time. This contractual obligation may run concurrently with other obligations (example: service school obligation).

c. The Ready Reserve obligation is part of the statutory and or contractual obligation which requires a Soldier to remain in an active Reserve Component conducting Unit or Individual Ready Reserve (minus Inactive Standby reserve).

d. A mandatory MUTA attendance requirement is part of the statutory obligation or contractual obligation that requires assignment to a ARNG unit conducting Unit Training Assemblies in an active status. This does not include the Inactive National Guard, Standby Inactive List, or Retired Reserve.

3. The following guidance is provided to clarify current published policy and established procedures for acknowledgement by the Soldier of the obligation incurred upon appointment as an officer in the ARNG

a. All enlisted Soldiers appointed as officers upon completion of the Officer Candidate School (Federal or State) and Warrant Officer Candidate School incur a two-year contractual obligation and mandatory MUTA attendance requirement upon initial appointment in the ARNG. This two-year period must be served in an active status in the ARNG and will run concurrently with any remaining statutory obligation the Soldier may have. The following statement will be entered in the remarks block of Section IV (remarks section) of the NGB Form 62E to ensure the Soldiers acknowledgement of this incurred obligation upon initial appointment: "I the undersigned acknowledge that upon initial appointment as an officer in the Army National Guard I am required to remain in an active status in the ARNG for the remainder of my original statutory obligation or two years from the date of my State appointment, whichever is later."

b. All Soldiers appointed as officers from the Reserve Officers Training Corps (ROTC) will incur an eight year statutory obligation and a mandatory Ready Reserve participation obligation as identified in Table 2-1, AR 135-91. Acknowledgement of this requirement will be as stated in paragraph 3a above.

c. Officers appointed in the Army Medical Department (AMEDD) with no prior service incur an eight year service obligation. Prior service enlisted Soldiers and officers seeking appointments as an AMEDD officer incur a contractual obligation and mandatory MUTA attendance requirement to the remaining portion of their statutory obligation or two years, whichever is later. Acknowledgement of this requirement will be as stated in paragraph 3a above. Participants in the Specialized Training Assistance program (STRAP) retain the original statutory obligation and incur a contractual obligation in accordance with reference 1c of the memorandum. Acknowledgement of this requirement will be as stated in paragraph 3a above.

d. All Soldiers receiving a direct appointment under the provisions of NGR 600-100, paragraph 2-11k or NGR 600-101 incur a contractual obligation and mandatory MUTA attendance requirement equivalent to the remaining portion of their statutory obligation or two years, whichever is later. Acknowledgement of this requirement will be as stated in paragraph 3a above.

e. All active Army and United States Army Reserve officers seeking appointment in the ARNG will incur a contractual obligation equivalent to the remaining portion of their statutory obligation or two years, whichever is later. Acknowledgement of this requirement will be as stated in paragraph 3a above.

4. All Soldiers attending a military funded professional education course (military or civilian) will incur a contractual obligation and a mandatory MUTA attendance requirement as indicated in subparagraphs a through c below. The obligation/training requirement must be served in an active status in the ARNG and will run concurrently with any other obligations the Soldier may have previously incurred. All obligation/training requirements will be established when the Soldier reports to the course; however, the obligation period will not begin until the graduation date of the training course. The provisions of this paragraph will override any obligation/training requirement established by paragraph 3 of this memorandum, if the period below is greater. All Soldiers will sign a statement acknowledging that they are aware of the contractual obligation and mandatory training requirement that will be incurred as a result of their attendance at the professional education course.

a. All Soldiers incur a six year contractual obligation and mandatory MUTA attendance requirement upon acceptance into and completion of an undergraduate pilot training program (i.e. Initial Rotary Entry Wing (IREW) course). This obligation will run concurrently with any other obligations the Soldier may have incurred due to previous attendance of professional education course.

b. Soldiers attending other professional education courses incur a contractual obligation and mandatory MUTA attendance requirement, as indicated below:

(1) Courses of 1 to 15 days of active duty for training - one year.

(2) Courses of 16 days or more of active duty for training - two years.

ARNG-HRH

SUBJECT: Service Obligations for Training Requirements, Army National Guard Personnel (ARNG-HRH Policy Memorandum #13-XXX) (PPOM #13-023)

c. United States Sergeants Major Academy (USASMA) Soldiers attending the Sergeants Major Course incur a contractual obligation and mandatory MUTA attendance requirement, as indicated below:

(1) Non-Resident Course-one year contractual obligation.

(2) Resident Course-two year contractual obligation.

d. States/Territories are authorized to honor Remaining Service Obligations signed prior to the publication of this message.

e. All Soldiers incur a six year contractual obligation and mandatory MUTA attendance requirement upon acceptance into a completion of the Interservice Physician Assistant Program (PAP). This period will run concurrently with any other obligations the Soldier may have incurred due to previous attendance of a professional education course.


5. Procedures must be established by the Joint Forces Command J-1 or MILPO to ensure all Soldiers will be able to fulfill any incurred obligation and/or mandatory MUTA attendance requirement prior to the submission of an application for any military funded course. Additionally, these same procedures will include monitoring of the fulfillment of any incurred obligation and/or mandatory MUTA attendance requirement prior to releasing the Army National Guard Soldier from an active status.

6. Waiver of any of the service obligations required for attendance at a military funded course will be forwarded to ARNG-HRH for consideration. The request will be in memorandum format and will include the reason(s) the Soldier cannot extend their service obligation to attend the course (Example: bonus eligibility window).

7. This memorandum supersedes NGB-ARH Policy Memorandum #06-081, Subject: Service Obligations for Training Requirements, Army National Guard Personnel, dated 20 December 2006.

8. This memorandum will remain in effect until rescinded and or incorporated into AR 135-200.

9. Point of contact is MSG Anthony J. Moore, NCOIC Enlisted Policy Branch, Personnel Policy Division (ARNG-HRH), at DSN 329-8675, (703) 607-8675 or email [anthony.j.moore12.mil@mail.mil](mailto:anthony.j.moore12.mil@mail.mil).



TAMMY L. MIRACLE  
COL, GS  
G1, Army National Guard