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180900 December 2015 (EST) USAREC MESSAGE 16-025
From: Headquarters USAREC
To: All Recruiting Personnel

SUBJECT: Armed Services Vocational Aptitude Battery (ASVAB) Retest Policy.

1. Updated retesting policy in AR 601-210 that prohibits recruiting personnel from retesting applicants for the sole purpose of increasing aptitude area scores to meet standards prescribed for enlistment options or programs.
2. Applicants who received a qualifying score on the ASVAB but do not have a qualifying aptitude score for an available MOS may retest on the ASVAB. However, retesting under this exception will only be administered if the applicant meets current retest waiting periods.

Note: This policy does not apply to applicants who have a qualifying AFQT to retest to raise his/her AFQT to qualify for an enlistment incentive. For example: An applicant that scored a 49 (AFQT) may not retest to raise his/her AFQT to 50.

3. Retesting policy:
 - a. Applies to individuals processing for enlistment into all three components of the Army.
 - b. The retest policy applies to both enlistment and student testing programs without distinction. A mandatory test session in a high school does not waive this policy.
 - c. An applicant who answers at least one ASVAB question is considered to have tested and establishes retest eligibility.
 - d. Any ASVAB test, including confirmation and student tests, within 2 years of any previous ASVAB test is a retest and will be counted toward the retest policy.
 - e. When retested a complete ASVAB is administered.
 - f. Applicants who have taken an initial ASVAB (student or enlistment) can retest after one calendar month has elapsed.

For example: initial test taken on 2 January, applicant can retest on 2 February. (Retest dates are calendar days and not actual days.)
 - g. Applicants who have taken the first retest can take the second test after one calendar month has elapsed.

For example: initial test taken on 2 January, first retest was taken on 2 February, applicant is eligible for second retest on 2 March.
 - h. Third and subsequent retests can be administered after 6 calendar months have elapsed from the last test date.

For example: initial test taken 2 January, retest taken 2 February, second retest taken on 2 March, third retest is authorized 2 September.
 - i. All retesting must be conducted in the Military Entrance Processing Station (MEPS) via the CAT-ASVAB or at a MET site using the Internet Computerized Adaptive Testing (ICAT). (Overseas locations that only use paper and pencil are exempt). Recruiting personnel must check with MEPS

for retest date to assure applicants are not tested prior to eligibility.

NOTE: This policy applies to applicants only and is NOT authorized for FSS.

4. Confirmation testing:

- a. Confirmation testing applies to applicants who were administered retests on any form of the ASVAB within 6 months of their previous test.
 - (1) There is no distinction between enlistment and student ASVAB when deciding if a confirmation retest is required.
 - (2) Confirmation testing will be conducted in the MEPS.
- b. If an applicant's most recent test score is 20 AFQT points or more than their previous test score (critical gain), and the two tests are within 6 months of each other, the applicant is required to complete a confirmation test to confirm the critical gain is indicative to their true ability.
 - (1) SGC will report all 20 point increases and known confirmation test failures on the ASVAB test to the Bn XO.
 - (2) The confirmation test AFQT score alone now determines sustainment of an applicant's AFQT when it is in question.
 - (3) If an applicant fails the confirmation test the recruiting Service can continue to process the applicant on the score of their previous test of record, or the Applicant can wait six months to retest.
 - (4) If the applicant's confirmation test AFQT is higher than the AFQT from the previous test, or the AFQT from the confirmation test does not decrease by more than half the value of the critical gain, then the applicant has met required criteria for a successful confirmation test. The applicant may resume processing if otherwise qualified and the results from the retest (trigger test) that prompted the confirmation test become the score of record, not the confirmation test scores.
 - (5) If the applicant's confirmation test AFQT exhibits a gain reversal (i.e., confirmation test AFQT is lower than his or her previous retest AFQT and the decrease is greater than half of the value of his or her critical gain), a MAPWG exception to policy (ETP) is required.

Example: Applicants ASVAB AFQT 30
Retest (at MEPS) AFQT 54
Confirmation Test AFQT 40

Because the confirmation test score is less than half the critical gain a MAPWG exception to policy is authorized to be submitted.

- (6) Exceptions to policy for MAPWG are to be sent via email using Microsoft Outlook to usarmy ft knox usarec mailbox HQ G3 RCRO EEPD. Additional guidance can be found on the EEPD google site at <https://sites.google.com/a/goarmy.com/eepd/policy-branch>. Expected turnaround time for exceptions is 72 hours.
- c. Suspected Impropriety (SI):
 - (1) SIs are defined as questionable situations in which a recruiting impropriety (RI) is possible based on circumstantial or documentary evidence. An increase of 20 or more points on an ASVAB retest

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requires an SI to be initiated by the BN XO and logged on the USAREC Form 737-A. (Suspected Impropriety Inquiry Log)

(2) Battalion Commanders will evaluate each alleged SI to determine whether any immediate action should be taken regarding the applicant or enlistee involved (for example, FS or Future Officer (FO) separation, renegotiation, notify a TPU, etcetera). Should action be required, the battalion will contact the appropriate authorities.

5. USAREC Messages 12-212 and 14-025 have been rescinded.

6. References:

- a. Army Regulation 601-210, Active and Reserve Component Enlistment Program, dated 8 Feb 2011 with Rapid Action Revision (RAR) dated 12 March 2013.
- b. USAREC Regulation 601-210, Enlistment and Accessions Processing, dated 1 March 2015, (Rapid Action Revision) dated 29 June 2015.
- c. Army Regulation 601-222, Armed Services Military Personnel Accession Testing Programs, dated 17 October 2015.
- d. USMEPCOM Regulation 611-1, Personnel Selection and Classification Enlistment Qualification Tests, dated 4 November 2013, with changes effective 1 June 2015.

7. POC for this message through your chain of command is EEPD Policy Branch at 1-800-688-9203, Option 3.

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